



**Department of Business Affairs and Consumer Protection**  
Public Vehicle Operations Division • 2350 W. Ogden, First Floor • Chicago, IL 60608  
312-746-4200 • [BACPPV@CITYOFCHICAGO.ORG](mailto:BACPPV@CITYOFCHICAGO.ORG) • [WWW.CITYOFCHICAGO.ORG/BACP](http://WWW.CITYOFCHICAGO.ORG/BACP)

## CHANGE OF EQUIPMENT FORM

**PLEASE SUBMIT ORIGINAL DOCUMENTS OR, WHERE NOTED, LEGIBLE COPIES**

**Fax copies are not acceptable**

License #: \_\_\_\_\_ Type: \_\_\_\_\_  
taxi, livery, medicar, ambulance, charter/sightseeing

Licensee Name (Co. Name): \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Vehicle must meet the requirements as outlined in the City of Chicago**

**Municipal codes 9-112 and 4-68**

Replacement Vehicle Information: Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_

Current Odometer Reading: \_\_\_\_\_

Has there ever been any repair to the odometer? \_\_\_\_\_ (yes or no)

If YES, you MUST submit a certified odometer repair statement with receipt and submit an Odometer Affidavit.

Has the vehicle ever been titled as a "Not Actual Mileage" vehicle in any jurisdiction? \_\_\_\_ (yes / no)

METER Information: Make \_\_\_\_\_ Serial # \_\_\_\_\_

Safety Feature: Shield ☐ Camera ☐ Exempt ☐

CAMERA Information: Make \_\_\_\_\_ Serial # \_\_\_\_\_

Vehicle Type: Minivan ☐ MV-Wheelchair ☐ Regular Sedan ☐ Hybrid ☐ Long Wheelbase ☐ CNG ☐ Liquid Propane ☐ Bus ☐ Stretch ☐ Other: \_\_\_\_\_

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- Signature** \_\_\_\_\_ ☐ **Owner** ☐ **Officer** ☐ **Lic. Mgr**

**1-21-010 False Statements.** Any person who knowingly makes a false statement of material fact to the city may be subject to fines and penalties. **1-21-020 Aiding and Abetting.** Any person who aids, abets, incites, compels or coerces the doing of any act prohibited by this chapter shall be liable to the city for the same penalties for the violation. **1-21-030 Enforcement.** In addition to any other means authorized by law, the corporation counsel may enforce this chapter by instituting an action with the department of administrative hearings.

**NOTE: YOU MUST PRESENT THE MEDALLION AND HARD CARD TO THE PUBLIC VEHICLE TESTING FACILITY ON THE ASSIGNED INSPECTION DATE & TIME.**